



United States  
Department of  
Agriculture

Office of the  
Chief Financial  
Officer

Associate Chief  
Financial Officer –  
Financial Operations

Washington D.C.  
20250



Configuration Decision: OCFO 04-09

Date:

To: USDA Agencies

Subject: Financial Management Modernization Initiative (FMMI) Centrally Maintained Data and Decentralized Data

## PURPOSE:

The purpose of this configuration document is to provide the decision on centrally maintained data and decentralized data in FMMI.

## DECISION:

The following Master Data Elements will be maintained centrally by the USDA, OCFO within FMMI:

**Application of Fund** – Used to represent the treasury symbol.

**Bank Master** – Contains data for bank records including general data, bank address and bank routing number.

**Budget Period** – The interval of time into which the fiscal year is divided for budgetary and funding purposes.

**Business Area** - Element within FMMI that identifies USDA agencies and staff offices. A subdivision of company code used for reporting purposes. See “Agency Identifiers and Agency Codes” list.

**Commitment Item** – It is the equivalent a Budget Object Class (BOC) or Revenue Source Code.

**Cost Center** – A cost object that consumes, collects, allocates, controls, reports and plans costs.

**Primary Cost Element** – The basis for cost accounting and enables the user to display cost for each of the standard general ledger accounts that have a corresponding cost element. There is a one to one relationship between a primary cost element and the SGL account.

C  
O  
N  
F  
I  
G  
U  
R  
A  
T  
I  
O  
N  
  
D  
E  
C  
I  
S  
I  
O  
N

**Secondary Cost Element** – A cost element that is used to allocate cost for internal activities. Secondary cost elements do not correspond to a general ledger account in financial accounting. They are used only in the controlling module.

**Customer Master** – Stores the customer information to include address.

**Fund** - A master record that represents a specific accounting element for recognition of obligation (budget) authority. The fund represents the whole organizational and functional structure of the organization. A fund is referenced whenever spending occurs.

**Fund Center** – A master data element that represents the structural grouping into the “buckets” that USDA distributes budget authority.

**Funded Program** – A program or project with a defined operational purpose and time frame for which budget has been appropriated. The FMMDAUTO transaction process creates the corresponding funded program after a Work Breakdown Structure (WBS) element is created.

**Standard General Ledger or Chart of Accounts** – The main accounting record that is used to create double-entry accounting. The chart of accounts is USDA’s holder of all US Standard General Ledger Accounts.

**Vendor Master** – Contains data used to identify vendors related to purchase requisitions, purchase orders, goods receipts, and invoices.

The following master data elements will be maintained by the agency:

**Statistical Key Figure** –Represent activities or statistics in a cost center or sales order. Used in the controlling module of FMMI which is related to cost management. Normally used for purpose of allocation or assessment. Agency master data maintainer will setup statistical key figures. The cost management process keys in the values. The cost management administrator is responsible for related assessment cycles for the agency.

**Work Breakdown Structure (WBS)** – The basis for an organization and coordination of a project. The WBS elements describe necessary tasks, subtasks or a partial task that can be divided in the project that will be performed within a defined time period. Agencies will create and change the WBS structure in FMMI.

**C  
O  
N  
F  
I  
G  
U  
R  
A  
T  
I  
O  
N  
  
D  
E  
C  
I  
S  
I  
O  
N****INQUIRIES**

Questions concerning this configuration decision should be directed to SARD at **(202) 205-4830**.

**EFFECTIVE DATE**

This configuration decision is effective immediately.

/s/

JOHN G. BREWER

Associate Chief Financial Officer for Financial Operations